



AAC Book Builders

Lending Library PODD Communication Book Request

Therapist:	Phone:
Email:	Organisation:
Client:	Male Female DOB:
* Postal Address: Therapist Client	
Client Email:	Client Phone:

Dates Required [3 week period]:

From:		To:		First choice
From:		To:		If first choice not available

Purpose of Loan:

- Diagnostic/trial with multiple clients
- Individual client trial
- Training
- Give to client to trial at home * (Address in above table please)

Cost: \$70.00 per book

This fee covers trackable express postage and handling to and from the clinician. With the PODD you will receive a paid and addressed express post pack with which to return them to **AAC Book Builders** at the end of your 3 week loan period. Please reuse or replace the internal packaging to keep the PODD safe in transit.

The fee can be invoiced to/paid by the clinician (e.g. if it is to be used for diagnostic or training purposes), or invoiced to/paid by the client(e.g. if it is a home trial). **If your client pays the \$70 fee, AAC Book Builders will deduct that amount from the cost of a fully customised PODD created by AAC Book Builders for that client.**

Invoice to be forwarded to:

- Clinician OR Client* (please fill in address at top of page)

Once payment has been received by AAC Book Builders, you will be notified by email as the PODD is posted with the tracking number.



AAC Book Builders
ABN 75125410917

P O BOX 109 Deception Bay QLD 4508
PH: 0401 820 710
Email: info@aacbookbuilders.com.au

Care of Lending Library PODD Book:

With the PODD you will receive a 'Care for your PODD' document, outlining some dos and don't's regarding handling. We recognise that with use there will be some wear and tear that is normal, however if there is extensive damage that requires significant repair of a book, there may be a further fee of up to \$150 charged. If a book is lost and/or not returned to **AAC Book Builders** by the client/therapist, there will be a further fee (of the replacement cost) of \$850 charged.

Express postage includes tracking, so you will not be charged if the book is lost by Australia Post in transit.

Signature of person/organisation to be invoiced:

I,

Agree to pay the above mentioned charge applicable if the PODD book I borrow is significantly damaged or not returned.

SIGNED:

DATE:

PODD Required – please select

PODD Direct Access Book:

- 12 per page early functions - Early Childhood option, like/don't like, 28 Alt music, A5 Gloss laminate
- 12 per page early functions - Early childhood option, like/don't like, High contrast symbols, A4 Matt laminate
- 12 per page expanded functions - Early Childhood option, like/don't like, A4 MATT laminate
- 12 per page expanded functions - School option, Opinion, Alphabet, A4 Gloss laminate
- 20 per page expanded functions – School option, alternate dark skin people symbol changes, A5 Duracopy paper

PODD Alternate Access Book:

- 12 PAVS expanded functions – School Option, A4 Duracopy paper

Please Note: The above list are the PODDs that are currently constructed for loan. If the PODD book you are after does not appear here, please enquire directly with AAC Book Builders, we could consider making it a priority.

Please email completed form to info@aacbookbuilders.com.au